


Allowing or removing permissions - Read&Write for Work (Google Chrome)

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When **Read&Write for Google Chrome** is added to your Chrome profile, the permissions page should appear first time you try to use Read&Write for Google Chrome on the web, Google Slides or Google Docs.

If permissions for Read&Write haven't been fully granted or canceled, the purple puzzle piece icon  to the right of the Chrome address bar may not appear or be greyed out.

If the purple puzzle piece icon and tab appear and the toolbar doesn't open in a Google Doc, Slide or web page, it's also likely that the permissions page was canceled, closed, or not accepted.

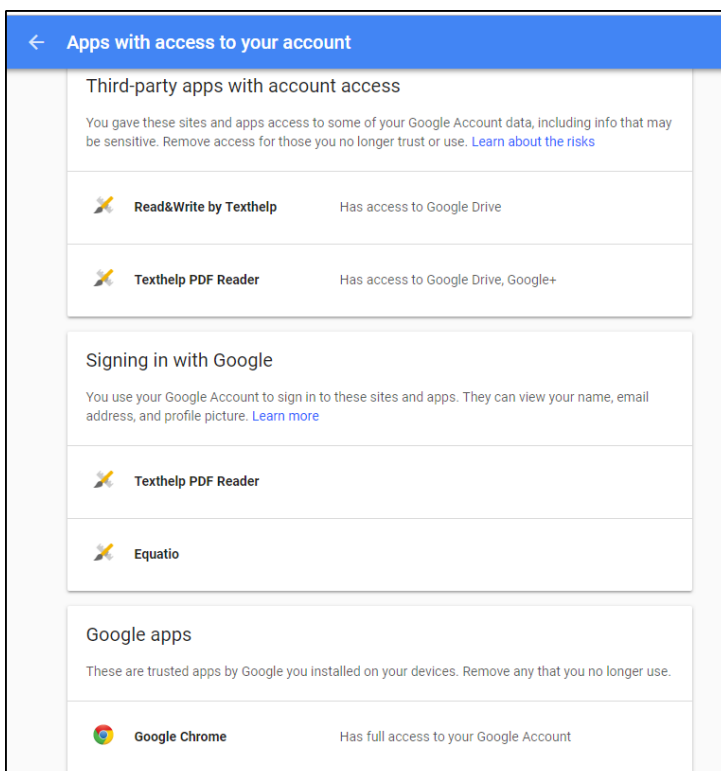
The first step is to check to see if Read&Write by Texthelp appears in your Chrome account. To do this follow the steps below in **Checking Permissions**.

Checking Permissions

To check if permissions have been granted, copy and paste the link below into your Chrome address bar:

<https://myaccount.google.com/permissions>

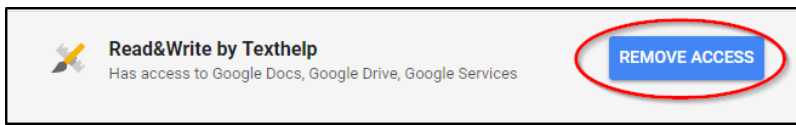
Here you'll see which extensions have been granted access to your Chrome and Google Drive account



If Read&Write by Texthelp does appear then it's likely not all required permissions were granted. At this point it's necessary to remove permissions by following the steps below in **Removing Permissions**.

Removing Permissions

To remove permissions for Read&Write for Google Chrome select **Read&Write by Texthelp** then click the **Remove Access** button to revoke permissions.



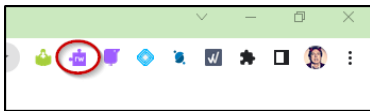
A dialog box will appear asking to confirm removal, click **OK** and repeat for any other instances for Read&Write for Google and/or Read&Write for Google Chrome

Then go to a web page, Google Doc or Slide and click the purple puzzle piece to use Read&Write. Then follow the steps below in **Granting Permissions**.

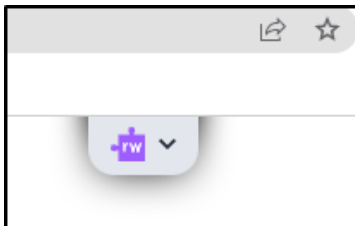
Granting Permissions

Click on the purple puzzle piece icon  next to the Chrome address bar or open a Google Doc or Slide and click on the purple puzzle piece on the Read&Write for Google Chrome toolbar


The Read&Write for Google Chrome extension icon:



Read&Write for Google Chrome Google discovery tab





You will first be prompted to choose a Chrome account then to grant access to the extension



 Sign in with Google

Read&Write by Texthelp wants to access your Google Account



This will allow **Read&Write by Texthelp** to:

 Add itself to Google Drive 

 View and manage Google Drive files and folders that you have opened or created with this app 

Make sure you trust Read&Write by Texthelp

You may be sharing sensitive info with this site or app. Learn about how Read&Write by Texthelp will handle your data by reviewing its [terms of service](#) and [privacy policies](#). You can always see or remove access in your [Google Account](#).

[Learn about the risks](#)


Cancel

Allow

Click the **Allow** button when prompted.

Other Permissions Required







When you collect **Highlights** or use the **Vocabulary** tool you will also be prompted to grant access

 Sign in with Google

Read&Write by Texthelp wants to access your Google Account



This will allow **Read&Write by Texthelp** to:

-  See, edit, create, and delete all of your Google Drive files 
-  View and manage its own configuration data in your Google Drive 
-  View your Google Drive apps 

Make sure you trust Read&Write by Texthelp

You may be sharing sensitive info with this site or app. Learn about how Read&Write by Texthelp will handle your data by reviewing its [terms of service](#) and [privacy policies](#). You can always see or remove access in your [Google Account](#).

[Learn about the risks](#)

Cancel

Allow

Click the **Allow** button on the next screen to grant access
