

Adding users to a MindView Suite Account

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Get Ready to Add Your Team Members!

I understand you're looking to expand your team's access to MindView Suite, and you've come to the right place. We've enhanced user management, making it incredibly smooth for you to onboard new users. This update gives you **powerful, flexible** control over your team.

Let's get this sorted! Here is the exact step-by-step to start adding your team members:

1. **Go to your command center:** Head to `$\text{[https://accounts.matchware.com]}` (`https://accounts.matchware.com`)\$ and sign in using your Administrator credentials.
2. **Access the control panel:** On the left-hand menu, under the **Admin** section, click **User Management**.

You're now in the right place to begin! You have four **fantastic** methods available to quickly add users and get them running:

- **Inviting Users with a Link:** Perfect for sending a direct, easy sign-up link to individuals.
- **Importing Users:** The key to saving you time when adding a large group all at once.
- **Managing Users through Active Directory (Azure AD):** Seamlessly integrate with your existing user setup.
- **Managing Users through Email Domain:** A smooth way to automatically grant access to members of a specific domain.

For detailed instructions and to implement the change for any of these options, check out the guide below. This will implement the change and give you a huge boost in efficiency!

[View the Full User Management Guide Here](#)
