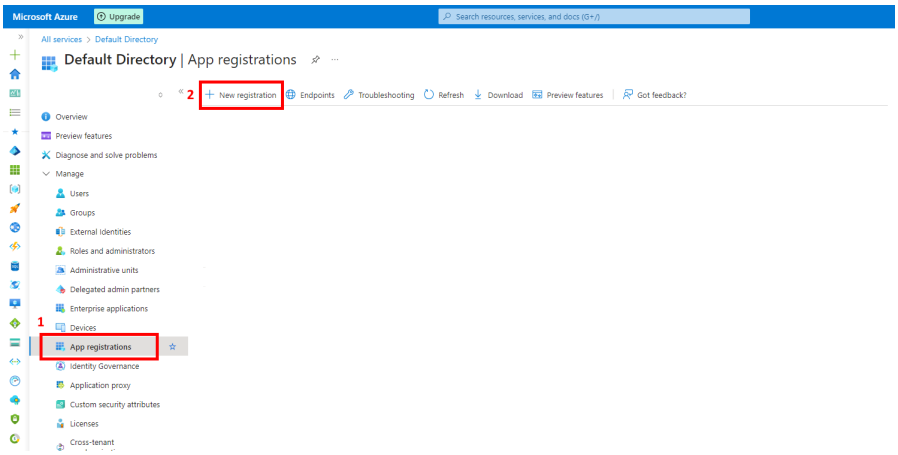
How do I obtain a list of candidate names from my EntraID domain?

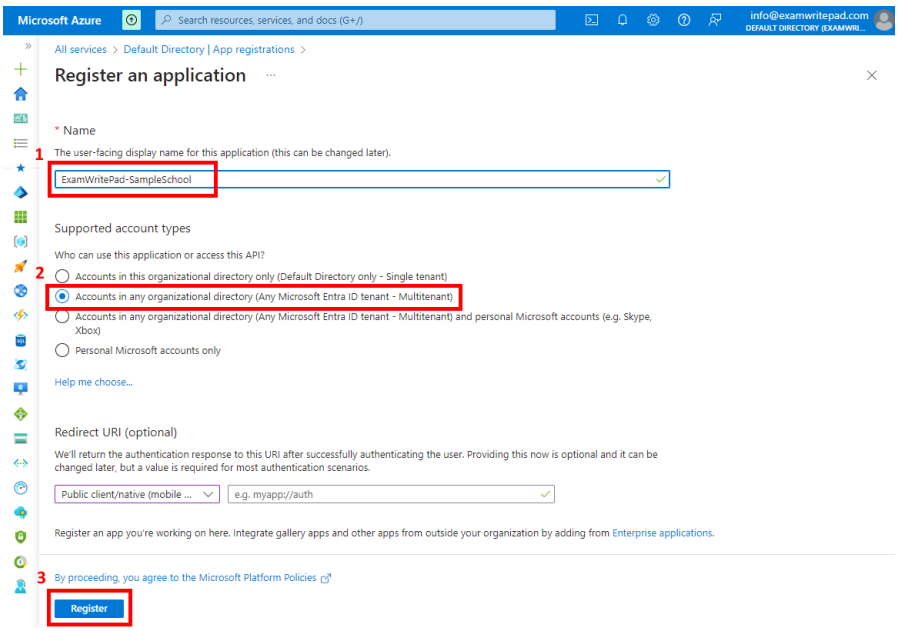
Last Modified on Tuesday, 01-Sep-2026 13:17:08 BST

Before you can obtain a list of users from your EntraID domain, you will have to allow ExamWritePad access to read your domian, groups and users.

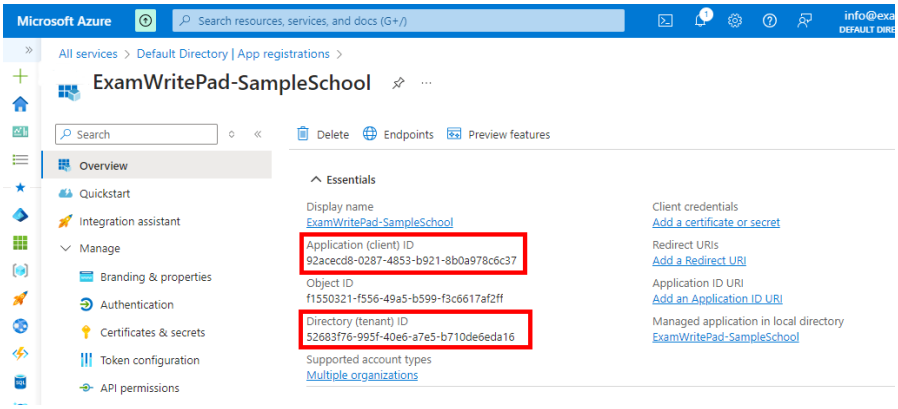
1. Login to your EntraID online portal and whilst in the default directory, click on "**App Registrations**" then click on "**New Registration**" (as shown below)



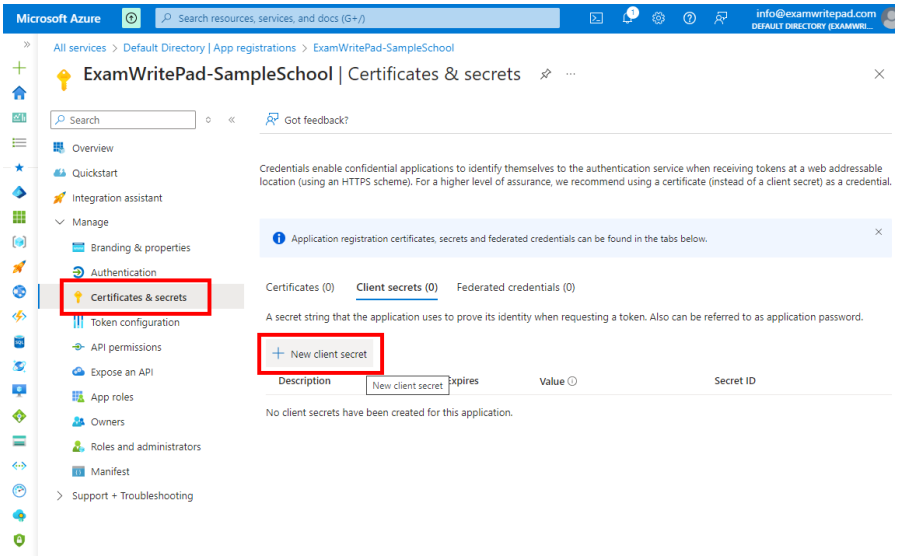
2. Type in a "**Name**" for the application, use "ExamWritePad" if you don't want to create you own. Then under the "**Supported account types**" make sure you select "Accounts in any organisational directory (multitenant)" and proceed to click on "**Register**" (as shown below)



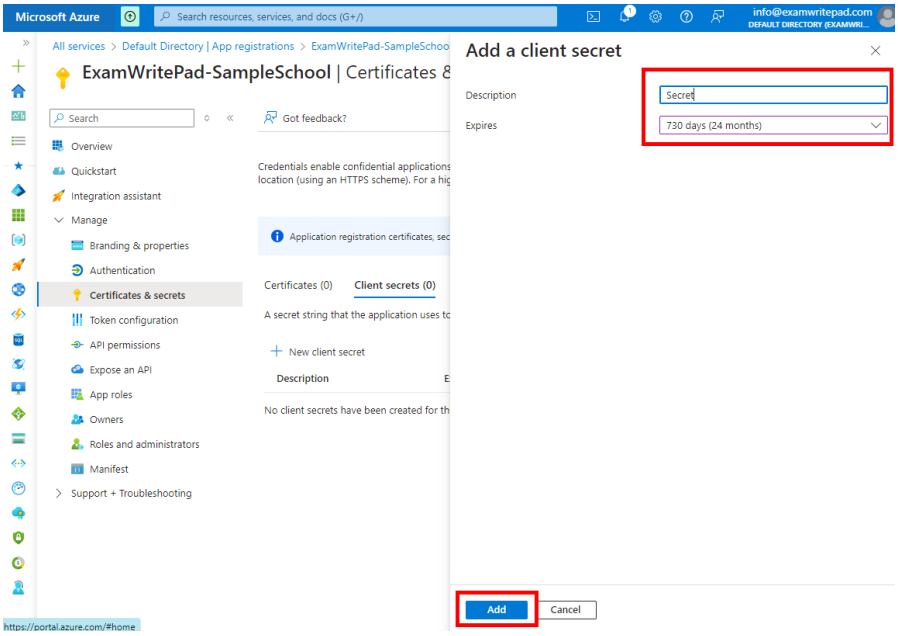
3. Make a note of the "**Client Id**" and "**Tenant Id**" because these will be needed in the ConfirEditorGUI app later on. (as shown below)



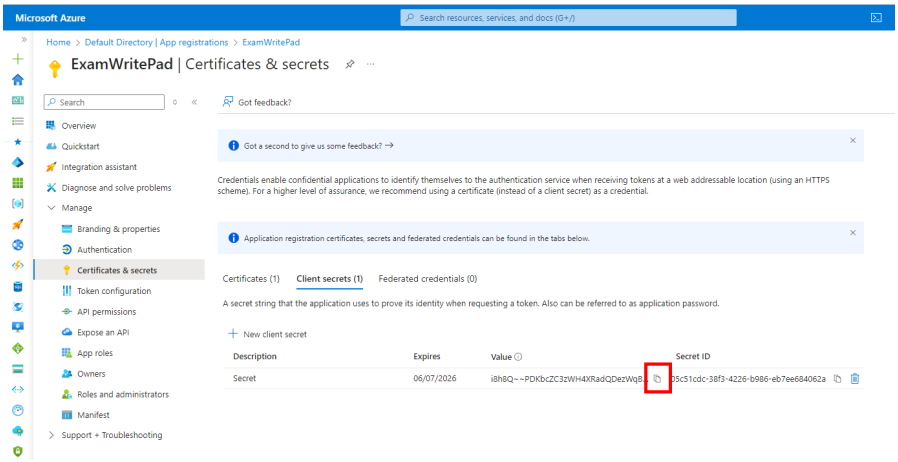
4. On the left hand side click on '**Certificates & Secrets**" and then click on '**New client secret**" (as shown below)



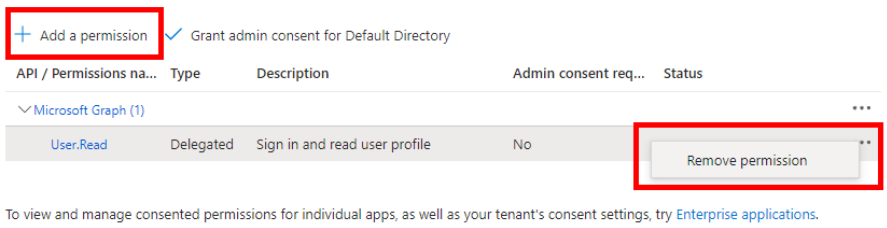
5. For the "**Description**" type in "Secret" and set the '**Expires**" to "730 days (24 months)" then click on "**Add**" (as shown below)



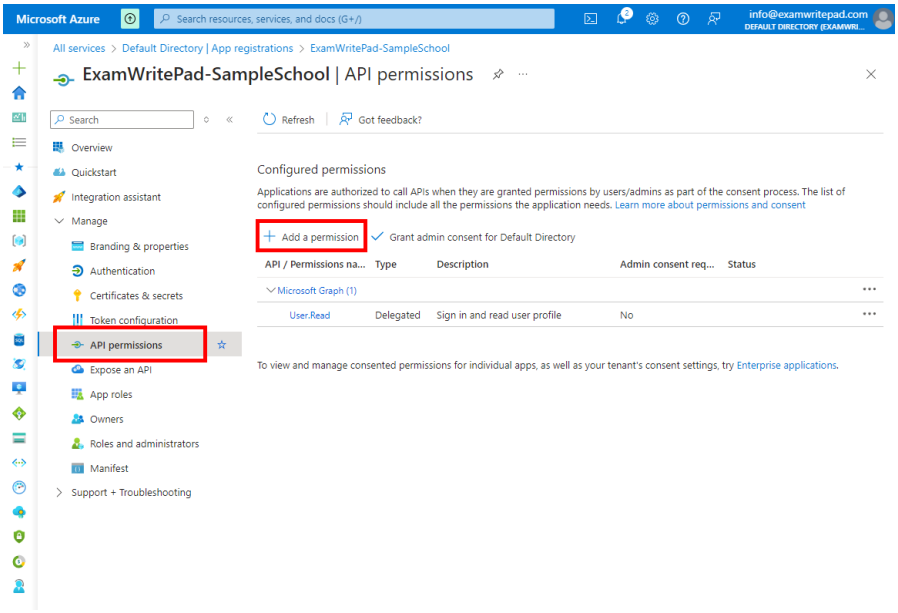
6. In the list of client secrets you will see your newly created secret, look for the "value" and click on the '**copy**' icon to the right of the value and keep it stored in a safe place to again use in the ConfirEditorGUI app later on as your 'ClientSecret'.



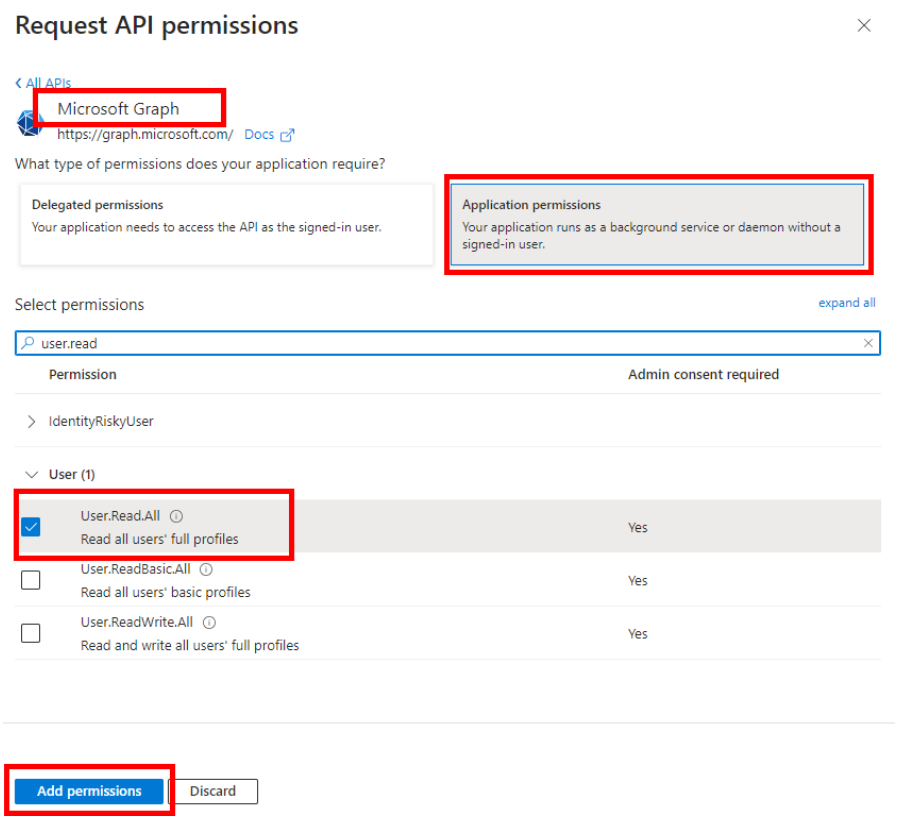
7. Now proceed to click on "API Permissions" on the left hand side. Then to the right hand side of 'User.Read' click on the "three dots" and select "Remove permission".



8. Now click on "Add a permission".



9. From the top down, Select "**Microsoft APIs**" then select "**Microsoft Graph**", then select "**Application permissions**" and type in the filter box "**User.Read.All**" and check/tick the box to the left (as shown below) and finally click on "**Add permissions**".

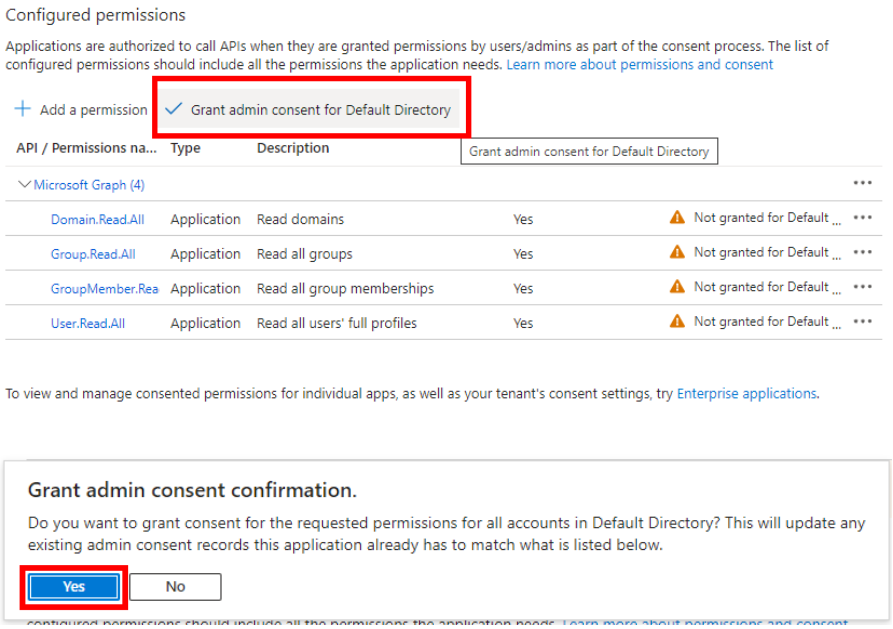


10. Now repeat steps 8 and 9 for the following other permissions you need to add:

- Group.Read.All
- Domain.Read.All

- GroupMember.Read.All

11. Now you have the four permissions listed, click on '**Grant admin consent for default directory**" and on the confirmation box click on "**Yes**" (as shown below).



12. All you now need to do for the final step is to make sure that your users have a 'givenName' and 'surname' and create/add them to a group so that this group name will be used in the ConfirEditorGUI app.

When you launch the ConfigEditorGUI app and load in your ExamWritePadSettings.json file, you should now have all the information available to populate the follow config options:

- EntraID_ClientId (this is the 'Client Id' you noted down)
- EntraID_ClientSecret (this is the 'Client Secret' you noted down)
- EntraID_TenantId (this is the 'Tenant Id' you noted down)
- EntraID_GroupName (this is the name of the group you want to use)
- EntraID_GetCandidateNames (set this option to 1)

Now when you launch ExamWritePad the list of users within the defined group should now be listed in the Candidate Name dropdown box.
