

How do I add students to uPAR using a CSV file?

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1. Navigate to: universalpar.com
2. Login to your Admin/Educator account.
3. Select Manage Students.
4. Select add Students.
5. Select Import from CSV file.
6. Select Choose File.
7. Navigate to the CSV file you placed on the desktop.
8. Select the file and click on open.
9. Click on Import.

Steps to creating a CSV using Google Sheets can be found [here](#).
