

Disable Local Auto Correct

Last Modified on Wednesday, 21-Dec-2022 16:03:19 GMT

Sometimes Global AutoCorrect will not operate correctly.

This can be words not correcting, being replaced with different letters/words or adding QZ to the end of the word (amongst other things)

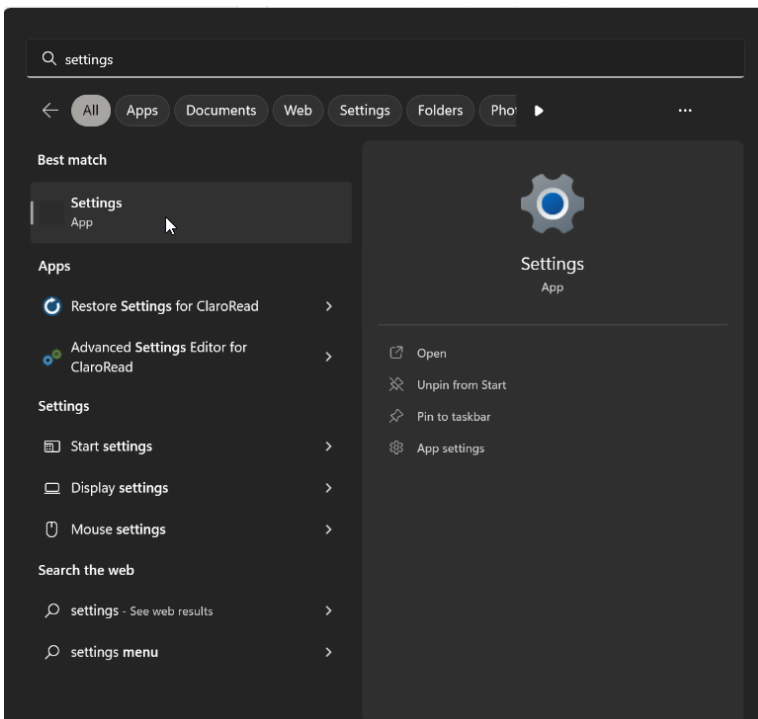
This can be because a different auto correct facility might be interfering with Global AutoCorrect.

For Mac

To check this, open Notes and type "sosij" (without quotations) and if it corrects, disable the Mac auto correct using the guide at <https://support.apple.com/en-gb/guide/mac-help/mchlp2299/mac#:~:text=To%20turn%20off%20autocorrection%20for,has%20its%20own%20spell%20checker.>

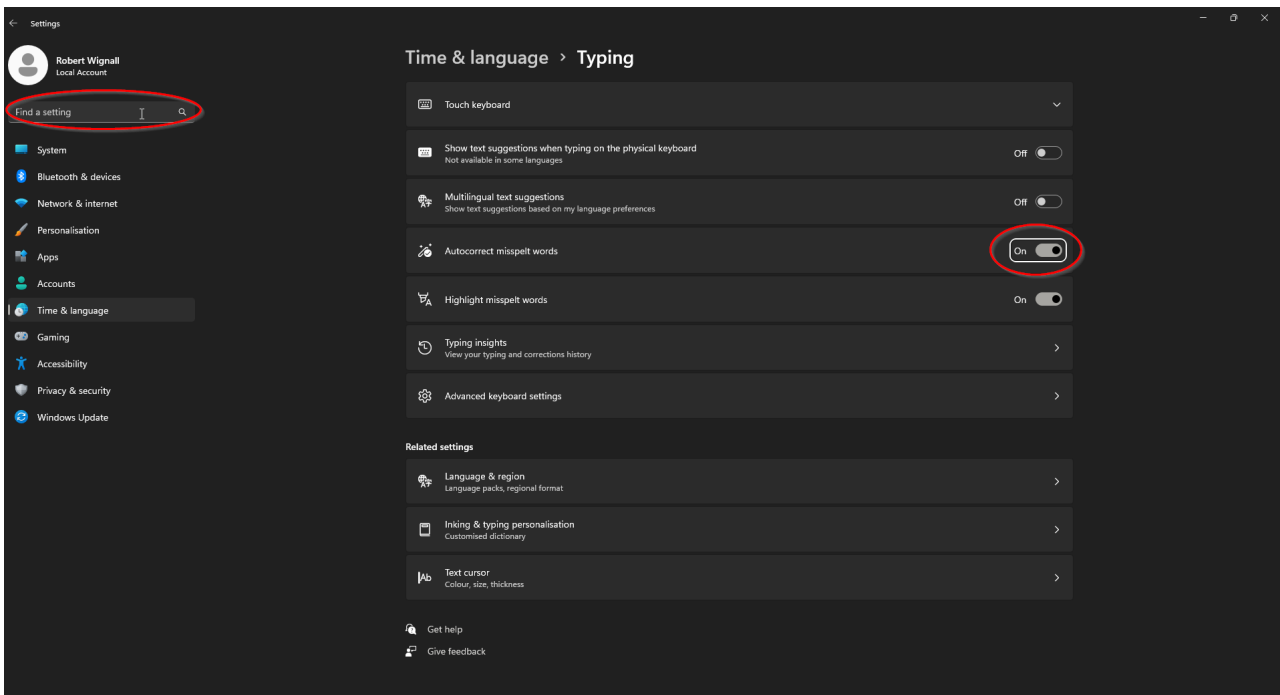
For Windows

Open the Start Menu/Search bar and type **Settings**



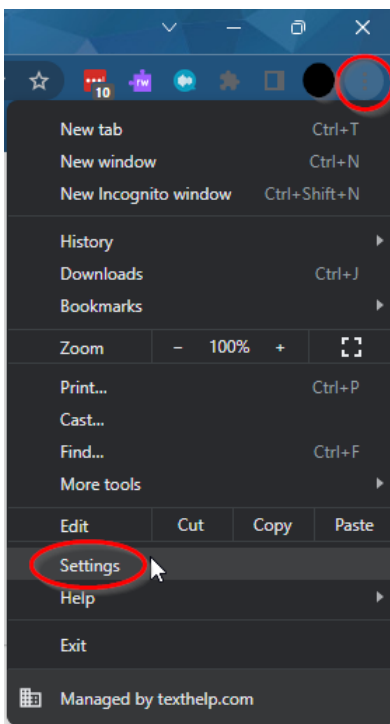
Inside **Settings** you can use the **Find a setting** bar to type "Autocorrect misspelt words"

This will take you to the Time & Language>Typing page, here you can toggle off the option to correct misspelt words.

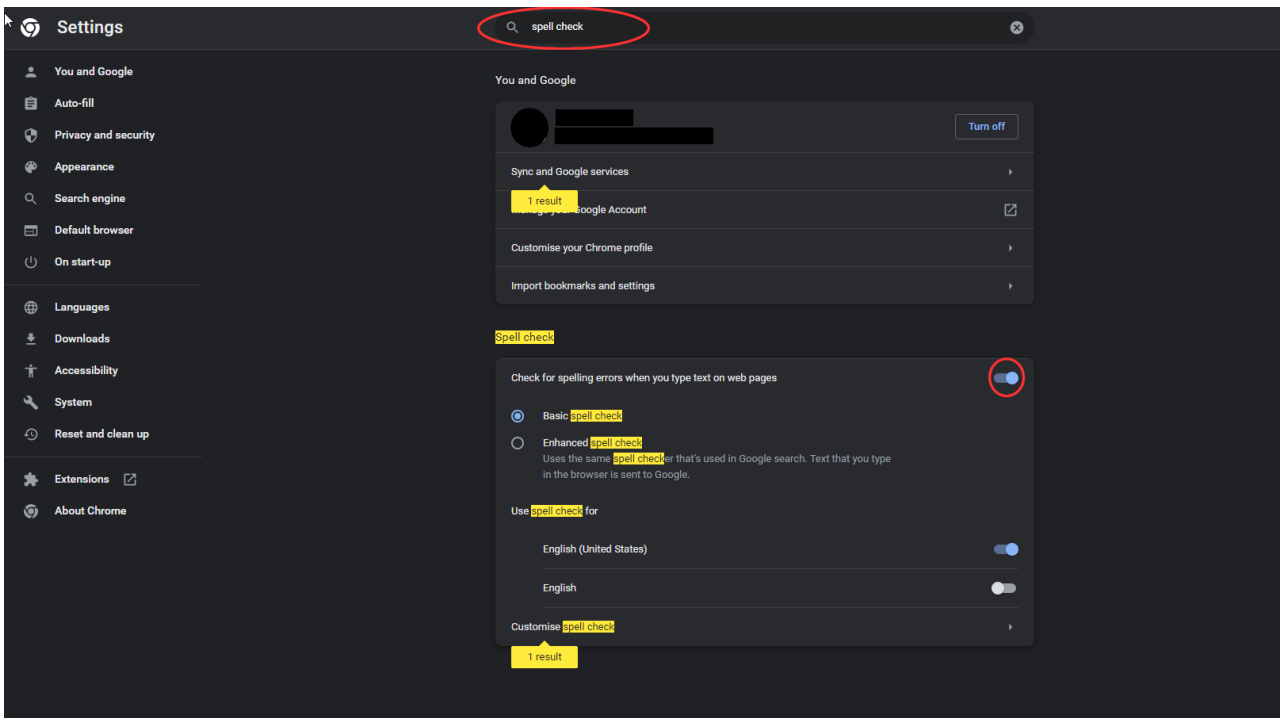


For Google

Open the settings menu by heading to the 3 dots in the top right corner and pressing Settings.



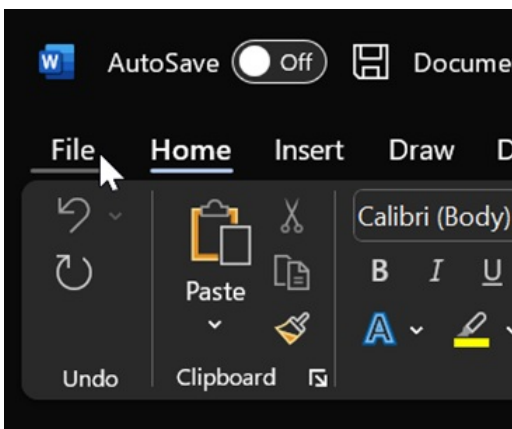
You can then use the **Search** bar to search for Spell check, then you can untick the option **Check for spellings errors when you type text on web pages**.



For Word

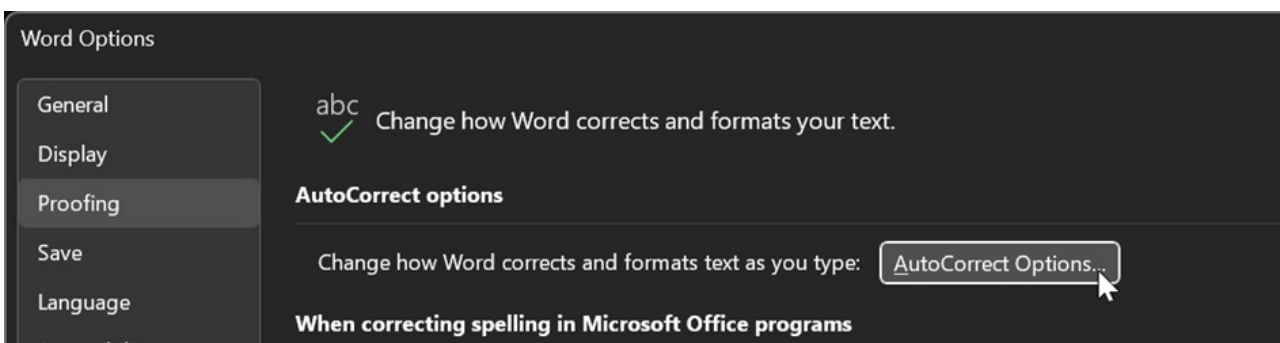
To check this, if you open Notepad and type "sosij" (without quotations) and if it corrects, follow the steps below.

Open Word and click **File**

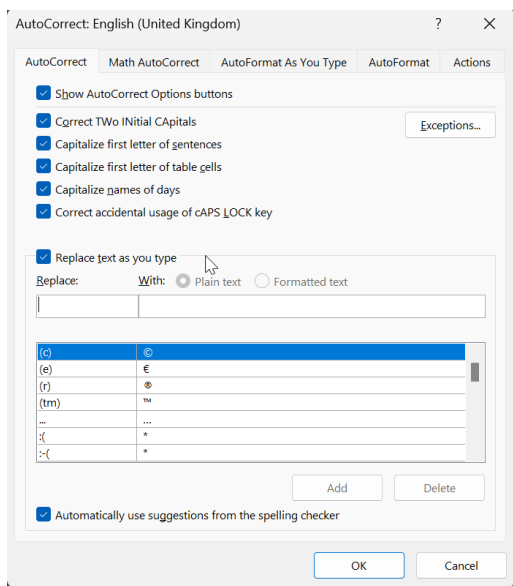


You will need to navigate to **Options**.

Next, click on **Proofing>AutoCorrect Options...**

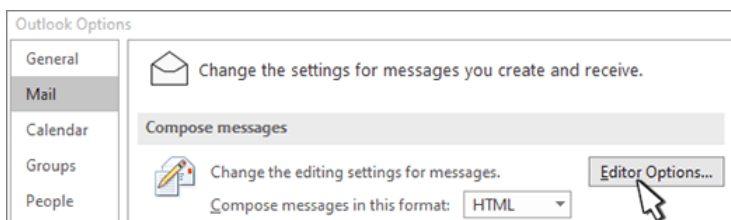


In the next window, untick **Replace text as you type**.



For Outlook

Open Outlook and open File > Options and then click on **Editor Options**



In the next window, select Proofing > AutoCorrect Options

The next screen will have an option to click on **Replace Text As You Type**

