# Don't have a Google or Microsoft Account To Log Into The ReachDeck Portal?

Last Modified on Friday, 24-Sep-2021 09:36:02 BST

#### How to create a Google Account.

- 1. Visit www.google.com
- 2. Click **Sign in** at the top right of the page.



3. On the login page, click **Create account**.

## Google

#### Sign in

with your Google Account

Email or phone	
Forgot email?	
Not your computer? Use InPrivate windows to sign i	n. Learn more
Create account	NEXT

4. Enter your name and, instead of requesting a new Google email address, click on 'use my current email address instead' and enter the email address you registered with us.

**Remember**: You've got to use the email address you registered with us so we know it's you. Contact us for your email address if you're not sure.

### Create your Google Account

	Last name	
Username	(c	)gmail.com
You can use letters, n Use my current em	umbers & periods ail address instead	
Deemend	0	10
Password	Confirm password	C.
Use 8 or more charact	ters with a mix of letters, numbers	&

5. Type the current email address you use to access the ReachDeck Portal, then supply a password. Click **Next** then follow the rest of the on-screen instructions.

When you have created your Google ID, go to: https://portal.reachdeck.com and click the Login with Google button to access the ReachDeck Portal with your new Google ID.

#### How to create a Microsoft ID

- 1. Browse to: www.microsoft.com
- 2. Click **Sign in** at the top right of the page.



3. On the Sign in page, click No account? Create one!

Microsoft	
Sign in	
Email, phone or Skype	
No account? Create one!	
	Next

4. On the **Create Account** page, type the current email address you use to access the ReachDeck Portal. Then click Next. Microsoft

## Create account someone@example.com Use a phone number instead Get a new email address Next

5. You will then need to type a new password. Do this, then click **Next**, then follow the rest of the onscreen instructions to complete the creation of your account.



When you have created your Microsoft ID, go to: https://portal.reachdeck.com and click the Login with Microsoft button to access the ReachDeck Portal using your new Microsoft ID.

**Remember**: You've got to use the email address you registered with us so we know it's you. Contact us for your email address if you're not sure.

## I forgot my password for my Google or Microsoft account

You can go directly to google.com or microsoft.com, click sign in, and follow the on-screen instructions to recover your password.

At Texthelp, we're unable to reset your password for your Google or Microsoft account. We don't store that information.

# I can't create a Google or Microsoft account - now what?

Don't worry, we can find an alternative route for you, contact us for help