## **Opting Out Of Auto-Renewing A License**

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You can opt-out of auto-renewing your license at any time during your year-long subscription. To avoid being charged for another year, this should be done within 4 working days of your renewal date.

Go to **my.texthelp.com** and log in using the account associated with your license. This is the account that you signed in with when purchasing the license.

The license you wish to opt-out of auto-renew should be listed once you have logged in. Find the license and click on its product code.

My Licences	🔳 My Licer	nces				Buy Licences
Sales Quotes	O Search by pro	duct code or end us	er email address			
O My Details	Product Code	Product(s)	Start Date	End Date	Status	
	3KT486QR	-00	09/04/2018	10/04/2018	Auto-renew	

Once you have clicked into the license, you'll see the license details and you can click the "opt-out" button to start the opt-out process.

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My Texthelp		j.cameron@texthelp.com					
<ul> <li>My Licences</li> <li>Sales Quotes</li> </ul>	÷		Product	Code: 3KT486QR			
O My Details	Products Read&Write						
	Start Date: 09/04/2018 Note: This licence will renew a the convenience of automatic manually to keep your premit	End Date: 10/04/2018 automatically on the end date. Cli c renewal. The licence will remain um features.	Status: Auto-enew ck the Opt Out button above if active until the end date, but yo	Opt Out you do not wish to avail of su will then have to renew it			

Click the opt Out button on the pop-up that appears to confirm you are happy to opt-out of auto renew.



You'll see a success message confirming that you have opted out of auto-renew.

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My Texthelp			j.cameron@texthelp.com			
SuccessI The subscription below has bee	n opted out of automatic renewal.		Product Code: M	× B9UZ8CP		
O My Details	Products Products Petails Start Date: 09/04/2018	End Date: 10/04/2018	Status: Actor	Renew		

You can manually renew this license at any time during the course of your subscription in order to carry on using premium features for another year.